

BUTLER TOWNSHIP BOARD OF SUPERVISORS

Board Reorganization Meeting Minutes – January 3, 2017
Location: Butler Township Office, 2379 Table Rock Road, Biglerville, PA 17307

Present: Douglas L. Bower, Chairman; Lloyd S. Keckler, Vice-Chairman; Russel M. Wertz, Supervisor; Danielle Helwig, Secretary/Treasurer; John Phillips, Township Solicitor; Ken Scott, Beyond all Boundaries

On a motion made by Keckler, 2nd by Wertz and approved 3-0, the meeting was called to order at 10:05 A.M. by Chairman Bower followed by the Pledge of Allegiance to the Flag.

Minutes: A motion was made by Wertz, 2nd by Keckler, and approved 3-0, to accept the Minutes of the December 12, 2016 Board Meeting as presented.

A motion was made by Wertz, 2nd by Keckler, and approved 3-0, to accept the Minutes of the December 22, 2016 Special Meeting to approve the 2017 Budget as presented.

Regular Business

Wagner Subdivision Goldenville Rd: Ken Scott, Beyond all Boundaries is in process of re-aligning lots to get county review copies will then be given to the Township for review. Ken is waiting on decision from the property owner on the Bond with regards to the fill areas or wait until they can put fill on the lots for the replacement areas.

Heller Subdivision Gil Picarelli, KPI reviewed the replacement area on lot 2 in Menallen Township and viewed the deep probes and perc holes in the replacement area on lot 3 in Butler Township. They are now shown on the plan and all concerns have been addressed.

On motion made by Wertz and 2nd by Keckler and approved 3-0 a conditional approval of the Heller Subdivision plan was granted.

On a motion made by Keckler, 2nd by Wertz and approved 3-0 the secretary is directed to send out the applications for Junk Yard operation permits to Guise, C & J Auto and Taylor.

On a motion made by Wertz, 2nd by Keckler and approved 3-0 the BOS will make a \$200.00 donation to the ACEDC. No one will be attending the Membership Meeting scheduled for January 12.

No one will attend the luncheon with the Department of Agriculture on January 11.

On the advice from Solicitor John Phillips, the Township will not be sign the Proclamation Request for National School Choice Week.

On a motion made by Keckler, 2nd by Wertz and approved 3-0, a Resolution has been signed increasing the Tax Collector fees.

On motion made by Wertz, 2nd by Keckler and approved 3-0 the December payroll was approved.

On motion made by Bower, 2nd by Keckler and approved 3-0, the bills through December 31, 2016 are approved.

Reorganization Business

On a motion by Wertz, 2nd by Keckler, and approved 2-0, **Douglas L. Bower** was re-elected **Chairman of the Board**.

On a motion by Wertz, 2nd by Bower, and approved 2-0, **Lloyd S. Keckler** was elected **Vice-Chairman of the Board**.

On a motion by Bower, 2nd by Keckler, and approved 3-0, **Gerald F. Pfaff Sr.** was re-appointed as a **Road Master**.

On a motion by Keckler, 2nd by Wertz, and approved 2-0, Douglas L. Bower was re-
appointed as a Road Master.

On a motion by Bower, 2nd by Keckler, and approved 3-0, **Danielle Helwig** was re-appointed **Secretary / Treasurer** to be bonded in the amount of \$750,000.00.

On a motion by Wertz, 2nd by Keckler, and approved 3-0, **Nancy S. Cline** was re-appointed **Assistant Secretary / Treasurer** to be bonded in the amount of \$750,000.00.

On a motion by Bower, 2nd by Wertz, and approved 3-0, **Garry R. Fair** was re-appointed as the **Representative to the Board of Directors of the York Adams Tax Bureau** and the **A. C. Tax Collection Committee**.

On a motion by Wertz, 2nd by Keckler and approved 3-0 **Paul Kriger** was appointed as the **Alternate to the Board of Directors of the York Adams Tax Bureau and the A.C. Tax Collection Committee**.

On a motion by Bower, 2nd by Keckler, and approved 3-0, **Elizabeth Fair and Ellen Black** were appointed **Deputy Tax Collectors**.

On a motion by Bower, 2nd by Wertz, and approved 3-0, **John Phillips of Phillips & Phillips** was appointed as the **Township Solicitor** at the rate of \$115.00 per hour.

On a motion by Bower, 2nd by Wertz, and approved 3-0, **Gannett Fleming, Inc.** was re-appointed as the **Township Engineering Firm** using the 2017 fee schedule.

On a motion by Bower, 2nd by Keckler, and approved 3-0, **Kevin Biesecker** was re-appointed as **EMA Director**. Kevin will be in touch with the Township regarding an Alternate EMA Director.

On a motion by Bower, 2nd by Wertz, and approved 3-0, **KPI Technology** was re-appointed as **Sewage Enforcement Officer**, using the 2017 fee schedule. No alternate SEO was named.

On a motion by Bower, 2nd by Wertz, and approved 3-0, **Land and Sea Services LLC** was re-appointed as the **Building Code Officer** using the 2017 fee schedule.

On a motion by Bower, 2nd by Keckler, and approved 3-0, **Nancy S. Cline** was re-appointed **Chairman of the Vacancy Board**.

On a motion by Bower, 2nd by Keckler, and approved 3-0, **ACNB** was named as **Depositor of Funds**.

On a motion made by Keckler, 2nd by Wertz and approved 2-0, **Douglas Bower** was appointed as the **Voting Delegate to the State Associations Annual Convention**.

On a motion made by Bower, 2nd by Keckler and approved 3-0 **Danielle Helwig** was appointed as the **A.C. Cog Representative**.

On a motion made by Bower, 2nd by Keckler and approved 3-0, **JP Harris** has been retained as the **Delinquent Per Capita Tax Collection Agency**.

On a motion made by Bower, 2nd by Keckler and approved 3-0, **Richard Funt** has been re-appointed for a 5 year term as a **Planning Commission** Member.

On motion made by Bower, 2nd Keckler and approved 3-0 the mileage rate set for the Township will be \$.53.5 per mile.

On motion made by Keckler, 2nd by Wertz and approved 3-0 Township attendees to seminars and conventions will be paid their regular hourly rate.

On a motion made by Bower, 2nd by Keckler and approved 3-0, the Board of Supervisors meetings will be held the 2nd Monday of each month at 7 P.M.

On a motion made by Bower, 2nd by Keckler and approved 3-0, the Board will approve the Employee Benefits as decided by the Township Auditors at their reorganization meeting. The secretary verified with the Supervisors that the benefit year starts January 1.

On a motion made by Wertz, 2nd by Keckler and approved 3-0, the Board approved a \$.35 per hour increase to the employee's hourly rates.

On a motion made by Bower, 2nd by Keckler and approved 3-0, the Township Office hours will be Tuesday, Wednesday and Thursday 8:30 to 12:30 or by appointment.

On a motion made by Bower, 2nd by Keckler and approved 3-0, the Township Fees will remain the same. A fee schedule is attached to the back of these minutes.

On a motion made by Wertz, 2nd by Keckler and approved 3-0, the BOS adopted the Pension Plan Funding Disclosure Statement.

Adjournment:

There being no further business, a motion was made by Bower, 2nd by Keckler, and approved 3-0, to adjourn the meeting at 11:00 A.M.

Respectfully Submitted,

Danielle Helwig
Secretary / Treasurer