

Butler Township Board of Supervisors  
Meeting Minutes  
July 13, 2020  
(Location: American Legion Pavilion)

Meeting called to order at 7 pm Chairman Bower

Pledge of Allegiance

**Butler Township present:** Doug Bower, Ed Wilkinson, Russel Wertz, Todd King, Jon Holmes, Danielle Helwig

**Others present:** Donna Scott, Rebecca Bergren, Betty Brownley, Ken Scott, Terry Sheldon, Tom Walter, Bob Marconi, Larry & Joan Bushey, & Don Leggett

**Regular Business:**

**On a motion made by Wilkinson and 2<sup>nd</sup> by Wertz the June minutes are approved. Motion carried 3-0**

**On a motion made by Wilkinson and 2<sup>nd</sup> by Wertz the June payroll is approved. Motion carried 3-0**

**On a motion made by Wilkinson and 2<sup>nd</sup> by Wertz the bills from June 12 through July 13 are approved. Motion carried 3-0**

**Appearances:**

Betty Brownley of 1298 Russell Tavern Rd presented concerns regarding 1304 Russell Tavern Rd. owned by Pam Flickinger. They are in the business of charitable giving of food items etc. which create a lot of disturbances and trash. She is concerned for the safety of the many animals; some have been hit and others travel to the neighbor's property. There is a large truck that delivers the charitable items that parks on the road which causes hazards. Rebecca Bergren, another neighbor, commented that the Flickinger's do not have trash pickup and they burn everything, to include plastics which creates a toxic hazard. **On a motion made by Wilkinson and 2<sup>nd</sup> by Wertz the Supervisors directed Secretary Helwig to send a letter requesting the Flickinger's attend the next meeting to discuss what they do on the property. Motion carried 3-0**

**New Business:**

- Leggett-397 Bull Valley Rd: The Butler Township Planning Commission has recommended a Land Development Plan be submitted because the building is not agricultural and will be larger than 1000 square feet. Mr. Leggett is thinking of changing the size of the building so that he does not have to submit and LDP and would just need to address the Storm Water Management.
- Weisenborn-Shriver's Corner Rd: A revised plan has been submitted addressing Jon Holmes's comments. Mr. Holmes has not had the opportunity to review. **The Planning Commission recommended approval. On a motion made by Wilkinson and 2<sup>nd</sup> by Wertz the Supervisors are giving a conditional approval and will sign the Non-Building Planning Waiver. Motion carried 3-0**

- Reaver-150 Zeigler Mill Rd: Storm Water Management: Jon Holmes reviewed the plan and submitted comments. He recommends approval as long as his comments are addressed. **On a motion made by Wilkinson and 2<sup>nd</sup> by Wertz the Supervisors have given a conditional approval. Motion carried 3-0**
- Scott-Biglerville Rd: Modification Request: The Planning Commission did not recommend approving the modification request for the building set-backs. The SALDO has provisions that will allow it if the set-backs are consistent with other building set-backs neighboring the property. When the new zoning is adopted the proposed set backs will be in compliance. **On a motion made by Bower and 2<sup>nd</sup> by Wilkinson the Modification Request for 10 feet is approved. Motion carried 3-0**
- Flood Plain Ordinance: The Flood Plain ordinance is finalized. After adoption it will be forwarded to FEMA for review. **On a motion made by Wilkinson and 2<sup>nd</sup> by Wertz the Flood Plain Ordinance is adopted. Motion carried 3-0**
- Comcast Franchise Agreement: The recent changes to the Franchise Agreement do not affect Butler Township, we will not be securing the PEG Fee. No Action needed at this time.
- Employee Handbook: It was brought to our attention that our Insurance Company will most likely be requiring a few Employee Policies to be officially put into place. The policies that are suggested will be created first. Solicitor King and Secretary Helwig will work on this together. No Action needed at this time.
- Zoning Hearing Request: 2100 Table Rock Rd.: Lisa Grim has requested a hearing to allow the special exception and the word is that it is approved. A letter has not been received yet.

#### Old Business

- Raymond Dittmar: 993 Old Carlisle Rd: Mr. Dittmar responded to letter and will be burning within the Month.
- 486 Guernsey Rd: Responded to letter and are in the process of contacting someone to make the repairs.
- 3021 Biglerville Rd – Dirt Bikes: The Supervisors have recommended a letter be sent to the person making the complaint to attend the next meeting and it may be helpful to bring along other neighbors who have same complaint. Currently, they do not appear to be in violation of the ordinance.
- Liquid Fuels Audit: Complete with no findings.
- PSU Agreement: The agreement needs to be notarized and sent to the Township. Jon Holmes commented that there is some miss communication on the Sworn Statement that we requested from them. We are still waiting for it.
- Hazard Mitigation Plan: The draft is complete and has been forward to the proper entity for approval.
- Other:
  1. 194 Punch Rd: Secretary mentioned that the property has been sold. We are not aware of any permits for the requested sewage facility. Mr. Holmes commented that KPI has been contacted.
  2. Patrono: Conservation District has still not received the final paperwork to close the permit. The Bond has just been renewed and can not be released until the permit is closed.
  3. Aaron Miller has contacted Jon Holmes regarding the Town Home proposal. They can apply for special exception under the New Zoning once it is adopted.
  4. Biglerville Sewer Agreement: Mr. Holmes spoke to Tim Knobel. There is work being done on the hydraulic capacity interceptor, once this is addressed the agreement will be updated and forwarded to us.

5. Solicitor King commented on the Menallen/Butler Agreement for the Secretary. The Secretary will need to forward a tentative schedule to the solicitor.
6. Burning Ordinance: Jon Holmes will provide sample ordinance from his Township. It is important that an ordinance be put in place. Solicitor King will work on a draft.

Correspondence Received:

- NPDES permit application for Mid Atlantic Interstate Transmission was denied for being incomplete
- EMC Renewal Notice
- Biglerville Borough Financial Report for 2019
- Knouse Foods renewed Water Quality Management Permit
- John Longanecker's Annual Maintenance report for small flow treatment facility
- YMCA Discover Child Care Emergency Plan

With no further business the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Danielle Helwig