

Butler Township Board of Supervisors

Meeting Agenda

Date: December 8, 2025

Time: 7:00 P.M.

Location: 2379 Table Rock Rd.

1. Call to Order

2. Pledge of Allegiance

3. Board Members:

- Ed Wilkinson, Chair
- Dominic Englebert, Vice Chair
- Victor Woerner, Supervisor

Staff/Others:

- Danielle Helwig, Secretary/Treasurer
 - Todd King, Solicitor
 - Jon Holmes, Engineer
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4. Notices

- *Public Comment:* Allowed during each agenda item. General comments permitted at the end of the meeting. Time limit: 2 minutes per speaker.
 - *Recording:* This meeting may be recorded for minute preparation purposes; recordings deleted after the draft is completed.
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5. Executive Session (if needed)

Personnel, Legal, or Contractual Matters

7. Consent Agenda

- Approve November 2025 Meeting Minutes
 - Approve November 2025 Payroll
 - Approve Bills (11/11/25 through 12/8/25)
 - Financial Report 12/8/25
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8. Public Appearances

None Scheduled

9. Personnel

Approve the selection for the Public Works Manager position and set the wage

10. Legal & Administrative

- Approve 2026 meeting dates for advertisement
- Approve 2025 donations
- Approve dollar amount transfer from General Fund to Capital Reserve
- Appoint Zoning Hearing Solicitor
- Outstanding Invoices

f. Dollar General Bond Release

g. Solicitor Updates

11. Township Building Project

- a. Approve Change Orders
- b. Approve Payment Requisitions
- c. Project Updates

12. Ordinances & Policy

NONE

13. Updates

- a. Road Master Report
- b. Engineer's Update – Jon Holmes
 - Rake Factory Rd Culvert
- c. Code Enforcement Report

14. 2026 Budget & Finance

- a. Adopt the proposed 2026 budget and advertise

15. Resident Concerns

- a. Letter dated November 24, 2025

16. Announcements

- a. Board of Supervisors Reorganization Meeting – January 5, 2026 (time TBD)
- b. Auditors Reorganization Meeting – January 6, 2026, at 9:00 A.M.
- b. Regular Board of Supervisors Meeting – January 12, 2026, at 7:00 P.M.
- b. Planning Commission – January 5, 2026 at 7:00 P.M.
- c. COG Meeting – December 18, 2025, at 8:30 A.M. (EMS)

17. Correspondence

Sent:

- Certified letter to the Stone Jug Rd property owner

Received:

- Change of Assessment Notice for Township Property
- MDIA October Report
- Tax Collector October Report
- Letter from the PUC regarding a petition to change the completion date for the Columbia Gas Project
- 2024 Tax Return for Heidlersburg Fire Department
- 2026 Adams County Recorder of Deeds Fee Schedule

18. Public Comment

19. Adjournment