

Butler Township Board of Supervisors
Meeting Minutes
June 8, 2020
(Location: American Legion Pavilion)

Meeting called to order at 7 pm Chairman Bower

Pledge of Allegiance

Butler Township present: Doug Bower, Ed Wilkinson, Russel Wertz, Todd King, Jon Holmes, Danielle Helwig

Others present: Eric Bowmaster, April Bowmaster, Chris MacBeth, Josh Crider, Amy Welker, Joan & Larry Bushey, Ginny Martin, Ken Scott, Tom Walter, Chris Johnson & Jim Martin.

Regular Business:

On a motion made by Wilkinson and 2nd by Wertz the May minutes are approved. Motion carried 3-0

On a motion made by Wilkinson and 2nd by Wertz the May Special meeting to review the stone bids are approved. Motion carried 3-0

On a motion made by Wilkinson and 2nd by Wertz the May payroll is approved. Motion carried 3-0

On a motion made by Wilkinson and 2nd by Wertz the bills from May 12 through June 8 are approved. Motion carried 3-0

New Business:

Ken Scott from Beyond all Boundaries presented a subdivision plan for property at 400 Shriver's Corner Rd. (Weisenborn), predominantly in Straban Township. The intent is to subdivide 0.6 acres as a lot addition to straighten the property lines between the Weisenborn and the Cummins properties. Most of the property is in Straban Township and approximately 10 acres in Butler. There will be no changes to the Butler Township acreage. Mr. Scott has requested Butler Township concede to Straban Township in the review and approval. **On a motion made by Bower and 2nd by Wilkinson the Supervisors want to review the Subdivision Plan. Motion carried 3-0.** Mr. Scott will submit a plan to the Township.

April Bowmaster discussed the merger of ambulance service for Biglerville, Heidlersburg & York Springs with UPMC Lifeteam. The purpose of the merger is to stabilize the EMS services in our area. The Municipalities are invited to attend a meeting scheduled for June 18, 2020 at 6pm at the Heidlersburg Fire Department to discuss the merger in more detail and have any questions answered.

3340 Biglerville Rd – Sketch Plan for townhome proposal. The Supervisors were in agreement with the following comments provided by the Township Planning Commission. No action needed

1. It appears there is some type of utility running through the property... Additional set-backs may be required. 2. Recreation area or Green Space will need to be addressed. 3. There is a need for an overflow parking area. 4. Ensure there are safe walking paths, for example to the Elementary School and for access to town. 5. Review of the draft zoning requirements is advisable.

951 Russel Tavern Rd – garage addition. Upon recommendation from Jon Holmes the Planning Commission agreed that a land development plan would not be needed, but that Stormwater Management should be addressed. Supervisors concur. No action needed

2019 Budget Item: **On a motion made by Wilkinson and 2nd by Wertz the Supervisors approved a Resolution to pay for the mower that was approved for purchase in the 2019 budget but was not billed until 2020. Motion carried 3-0**

Zeigler Mill Rd – Property owned by Knouse Foods: **On a motion made by Wilkinson and 2nd by Wertz the Supervisors will send an “Acquisition Consent Letter” to the Land Conservancy to be attached to the application to DCED for a grant to purchase approximately 60 Acres in Butler Township. Motion carried 3-0**

NAREMA (Norther Adams Regional Emergency Management Agency) currently consists of 5 Municipalities. (Butler, Menallen, Franklin, Biglerville & Tyrone) and any representatives to this agency are currently elected officials of the Township. NAREMA is actively looking to hire an Emergency Management Coordinator (EMC). The below motions will be forwarded to the Chairman of NAREMA for the July 21 Meeting.

- 1. On a motion made by Wilkinson and 2nd by Wertz the Supervisors support the ability of the Municipal Board of Supervisors or Council Members, to appoint up to two representatives to NAREMA who are not elected officials and are residents of the municipality. Motion carried 3-0**
- 2. On a motion made by Wilkinson and 2nd by Wertz the Supervisors have tabled supporting the addition of 3 additional municipalities to NAREMA bringing the total to 8. Motion carried 3-0** The consensus is the NAREMA Board should talk to the new EMC when they are hired and feel out the workload that may be required.
- 3. On a motion made by Wilkinson and 2nd by Bower the Supervisors are in support of hiring Jed Smith as the EMC for NAREMA. Motion carried 3-0**

486 Guernsey Rd – **On a motion made by Bower and 2nd by Wertz, the Supervisors directed the Township Secretary to send a letter to the property owners to address the roofing materials that are making it into the neighboring yards after windstorms and to address the loose metal that could be a potential hazard in a wind storm. Motion carried 3-0**

61 Rake Factor Rd – **On a motion made by Wilkinson and 2nd by Wertz, the Supervisors directed the Township Secretary to send a letter and copy of the Nuisance Ordinance to the property owners addressing unregistered cars on the property. Motion carried 3-0**

99 Center Mills Rd – **On a motion made by Wilkinson and 2nd by Bower, the Supervisors directed the Township Secretary to send a letter to the property owner to mow the property. Motion carried 3-0**

Clearview Ln and Beecherstown Rd intersection – There was a complaint about unregistered cars, trailers and other items. The property currently looks in good standard condition. No action needed.

Old Busines/Updates

Solicitor Todd King

1. Sol. King has finalized the revised Flood Plain Ordinance. It will be advertised and will be ready for adoption at the July 13 BOS meeting.

2. The deed transferring property from Nutrien Ag to the Township has been recorded. A copy of this recorded deed has been provided to the Secretary. The Deed of Consolidation has been recorded but has not been returned back to the Solicitor.
3. PSU Fruit Lab – University Dr.- SWM agreement was not notarized by them. Todd had to send it back to them. It needs to be notarized before it can be recorded.
4. Nuisance letter updates: New letters have been sent to 1466 Heidlersburg Rd and to 993 Old Carlisle Rd. Sol. King is waiting on pictures from us for 1480 Heidlersburg Rd.
5. No update on the Biglerville Borough Intermunicipal Agreement

Engineer Jon Holmes

1. Intersection of Goldenville Rd and Biglerville Rd: Mr. Holmes met with Patrick Wright from LTAP to discuss the safety concerns for this intersection and the following recommendations were made. A report was filed with the Township for the record.
 - a. Increase the size of the current stop signs
 - b. Install a 2nd Stop sign on the left side of each approach
 - c. Install Red Reflective Tape on the Stop Sign Posts
 - d. Add Stop Lines on each approach
 - e. Street Light to light up the intersection at night
 - f. Discuss with PennDOT to add additional Highway Markers

There is also an intersection warning sign that is not consistent with the PennDOT requirements.

2. Penn State Fruit lab completed the SWM BMP construction with no required inspections indicated by emails from Mr. Holmes to the project engineer and contractor. Sol. King suggested that they provide the Township with a sworn affidavit verifying the construction was completed in accordance with the approved design. **On a motion made by Bower and 2nd by Wilkinson, the Supervisors will require the affidavit to verify the construction was completed in accordance with the approved design. Motion carried 3-0** Mr. Holmes will follow up on this.

Correspondence received:

- Biglerville Borough Community Block Grant survey: Grant for water and sewer work in the future. Asked that Butler place a notice on our Web Site regarding the Survey.
- Arendtsville Volunteer Firefighters' Relief Association Compliance Audit for the period January 1, 2017 – December 31, 2019
- YATB: Provided a report on the Effects of they Stay at Home Order on Tax Collections
- NAREMA Meeting Minutes
- YATB January Meeting minutes
- Land & Sea May Municipal Report
- Invitation to attend EMS meeting at Heidlersburg FD regarding the Merger with UPMC LifeTeam
- Invitation to attend Adams Regional EMS meeting

NOTE the meeting dates on the bottom of the June 2020 Agenda are incorrect and should say July and not June.

With no further business the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Danielle Helwig