

2023 Proposed Budget



Budget Prepared by Danielle Helwig, Secretary/Treasurer
Presented to the Board of Supervisors for review on October 10, 2022
Approval for Public Review and Advertisement tentatively scheduled, November 14, 2022
Adopted DECEMBER 12, 2022



	millage	millage rate	assessment	taxes due	percent of bill	per \$1,000 paid
UASD	15.6383	0.0156383	\$ 300,000.00	\$ 4,691.49	75.09%	\$ 750.95
AC	4.4393	0.0044393	\$ 300,000.00	\$ 1,331.79	21.32%	\$ 213.17
BT	0.7472	0.0007472	\$ 300,000.00	\$ 224.16	3.59%	\$ 35.88
				\$ 6,247.44	100.00%	\$ 1,000.00

The Township's property tax is levied at .7472, and there is no proposed change to this tax in 2023. The owner of a property in Butler Township that is assessed at \$300,00.00 pays \$224.16 in property tax to the Township. This same owner pays \$1331.79 in property tax to Adams County County (4.4393 mills), and \$4691.49 in property tax to the Upper Adams School District (15.6383 mills).

GENERAL FUND

Acct. #	Classification Name	2017	2018	2019	2020	2021	2022	2022	2023
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	adopted	Year to Date 12/8/22	adopted
100.000	Beginning Balance as of Jan 1	189,691	336,092	332,292	404,112	246,343	246,458	393,375	393,375
	Money Market					145,725	145,725	145,906	145,906
						392,069	392,183	539,280	539,281
	RECEIPTS								
	REAL PROPERTY TAXES								
301.100	Real Estate Taxes - Current Year	99,865	102,410	104,649	104,149	104,167	105,000	103,328	105,000
301.200	Real Estate Taxes - Prior Year	577	2,717	1,426	614	14,892	1,500	909	1,000
301.400	Delinquent R.E. Taxes (A.C. Tax Claim)	2,102	3,952	3,774	3,115	3,361	3,000	3,122	2,500
	LOCAL ENABLING TAXES (ACT 511)								
310.010	Per Capita Taxes - Current Year	7,803	8,181	8,232	8,661	9,964	9,300	8,084	8,000
310.020	Per Capita Taxes - Prior Year	284	1,196	23,083	5,872	259	3,000	116	300
310.030	Delinquent P.C. Tax - J.P. Harris	875	1,458	380	561	2,133	800	215	300
310.100	Real Estate Transfer Taxes	33,570	28,899	27,105	32,848	57,203	40,000	68,217	35,000
310.210	Earned Income Taxes - Current Year	211,105	191,755	202,790	197,574	206,968	200,000	221,430	200,000
310.220	Earned Income Taxes - Prior Year	84,170	106,676	88,332	114,659	115,006	110,000	122,980	100,000
	LICENSES & PERMITS								
321.320	Junkyard License	300	300	300	300	200	300	300	300
321.800	Cable Television Franchise	14,095	14,109	14,073	14,792	18,694	18,694	26,952	20,000
322.300	Driveway Permits	40	0			20	20	50	30
	FINES								
331.100	Court - District Magistrate	346	960	1,938	872	1,565	926	1,152	700
331.120	Violations - A.C. Clerk of Courts	203	148	123	77	163	153	100	100
331.130	State Police Fines	2,662	2,615	2,417	2,232	1,953	904	1,947	1,000
	INTEREST EARNINGS								
341.010	Interest on Checking	286	440	591	617	555	400	539	400
	STATE CAPITAL / OPERATING GRANTS								
	ARPA					136,960	136,960		0
354.120	PEMA Emergency Disaster Relief	11,045			2,624				
	STATE SHARED REVENUE / ENTITLEMENTS								
355.010	Public Utility Rebate (PURTA)	442	450	411	488	521	480	553	600
355.050	State Pension System Assistance	13,765	(5,131)	10,241	9,848	9,676	9,800	8,489	9,800
355.070	Foreign Fire Insurance	16,563	15,073	16,031	16,145	14,259	14,258	17,430	14,000
	STATE PAYMENTS IN LIEU OF TAXES								
356.020	State Game Commission Lands	273	273	273	273	273	273	273	273
	CHARGES FOR SERVICES								
361.314	Reimbursement for Legal Costs			75		152	0		
361.810	Septic Pumping Admin Fee			1,880	2,830	2,760	1,900	2,220	1,900
361.320	Reimbursement for Engineering Fees	3,140	5,597	2,828	3,331	385	385	10,371	5,000
361.400	Plan Review Fee	500	575	1,350	2,150	2,250	1,700	1,750	1,500
361.710	Photocopies of Documents	46	0						
361.730	Electronic Photocopies of Docs	1							
361.750	Reimbursement for Incurred Expenses	366	(256)	7	7	14	0	10	
361.760	Butler Twp. Service Fee	25	50	50	179	185	100	241	200
361.780	Review Escrow Deposits	0	2,000	1,700	300	600			
361.800	Sewer Fund Administration Fee	400	800	800	600		800	600	800
	PUBLIC SAFETY SERVICES								
362.510	Zoning Permits							(924)	
362.500	Well Permits			30	90	120	60	60	30
362.410	Building Permits	2,889	3,797	4,437	795	1,851	1,700	2,170	2,000
362.440	Sewer Permits / SEO Fees	5,675	4,300	3,500	6,025	6,575	4,800	1,825	6,000
362.470	Reimbursement of SEO Fees	0							
362.480	Demolition Permits	220	110	330	330	220	220	110	300
362.490	UCC Inspection Fees	10,188	8,490	6,915	5,481	7,569	5,300	8,189	5,300
362.990	SWM Fees	445	640	250	170	250	150	170	160
	SPECIAL ASSESSMENTS								
383.110	Public Street Lighting	1,314	1,252	1,256	837	965	870	779	1,300
383.111	Public Street Lighting - Prior Year	1,044							
	MISCELLANEOUS INCOME								
389.000	Miscellaneous Income		80	2,565	(10)	761	0	629	
389.020	Sale of pipe/signs/stones (buiding no. signs?)		(20)			223	0		
391.100	sale of fixed asset					6,450	0		
392.080	transfer from sewer account				563		0	77	
392.200	transfer from capital Reserve					7,800		18,100	18,000
392.350	transfer from state fund				1,913		0		
	REFUND OF PRIOR EXPENSES								
395.010	Miscellaneous Refunds	520	523	767			0		
395.020	Insurance Refunds	113	3,040	4,709			0	9,815	
395.030	Refund of YATB Fees	1,914	1,945		1,783		0		
395.040	PSATS UC Tax Refund		225	171			0		
	TOTAL RECEIPTS	529,171	509,632	539,789	543,695	737,922	673,753	642,810	541,793
	BEGINNING BALANCE	189,691	189,691	332,292	404,112	392,069	392,183	539,280	539,281
	TOTAL ALL	718,862	699,323	872,081	947,807	1,129,991	1,065,936	1,182,091	1,081,074

GENERAL FUND

GENERAL FUND

Acct. #	Classification Name	2017	2018	2019	2020	2021	2022	2022	2023
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	adopted	Year to Date 12/8/22	adopted
<u>EXPENDITURES</u>									
GENERAL GOVERNMENT									
400.105	Supervisors' Meeting Pay	5,625	5,505	5,625	5,625	5,625	5,625	4,688	5,625
400.187	Convention Compensation			971	0		0		
402.105	Elected Auditors' Wages	283	433	285	275	100	300		300
GENERAL GOV'T TAX COLLECTIONS									
403.116	Commission on Taxes Collected	8,048	8,202	8,394	8,292	8,439	9,000	8,231	9,000
403.210	Tax Collector - Envelopes (Supplies)							1,636	
403.310	YATB Distribution Fee	5,529	5,501	5,801	5,111	5,034	5,000	6,347	5,500
403.342	Printing Tax Duplicate		944		3,579	1,009	1,800	1,075	1,800
403.350	Tax Collector Bond Premium							100	
GENERAL GOV'T LEGAL FEES									
404.310	Solicitor / Legal Fees	4,678	9,669	20,025	23,512	14,664	20,000	13,814	20,000
GENERAL GOV'T SECRETARY/TREASURER									
405.100	Secretary / Treasurer Wages	8,380	14,982	15,699	13,094	10,129	14,000	11,107	14,000
405.150	Assistant Sec / Treas Wages	600	600	600	600		0		
405.350	Treasurers' Bonds	2,166	1,424	2,412	2,412	1,206	2,415	1,206	2,500
GENERAL GOV'T ADMINISTRATION									
406.210	Office Supplies	1,042	709	952	1,418	1,098	1,200	968	1,200
406.220	Computer Supplies / Training	685	2,100	200	410	588	400	1,227	1,000
406.230	Postage	566	651	1,338	806	793	1,000	1,051	1,000
406.240	General Operating Supplies	464	334	378	266	15			
406.260	Minor Office Equipment Purchase		200						
406.320	Communication (Phone,Wireless,Radio)	3,966	3,797	4,006	3,467	3,091	4,000	2,419	4,000
406.330	Mileage Reimbursement	475		324	164		100	35	
406.340	Advertising	780	1,783	2,562	1,960	1,318	2,500	2,439	2,500
406.342	Printing & Binding - Gen. Code Publ.				4,330		2,000		2,000
406.370	Office Machine Repairs	818	1,311	2,445	188	299	300	273	300
406.390	Bank Charges / Fees		205	0					
406.400	Courthouse Recording Fees			25	19	46	100		100
406.420	Dues/Subscriptions/Membership Fees	1,209	2,280	2,551	4,080	2,920	3,000	1,333	3,000
406.460	Seminars & Conference Fees	699	465	720	315	35	500	700	500
406.470	CDL Drug & Alcohol Testing	120			60	18	100	109	300
406.990	Miscellaneous Charges	1,855	148	437	136	426	300		
NETWORKING SERVICES									
407.310	Web Page		60		60	60	60	60	60
GENERAL GOV'T ENGINEERING									
408.310	Engineering Services	4,949	11,346	13,381	8,599	11,946	14,000	11,097	10,000
408.460	Engineer - Meeting Fees	1,862	6,417	9,046	6,497	8,451	5,000	6,268	5,000
408.490	Engineer - SWM Fees	2,060	5,311	424	1,207	(876)	1,200	1,077	1,200
408.500	Engneer fees - Act 537	13,340	49,647	3,411	0				
GENERAL GOV'T BUILDINGS									
409.360	Electric	4,695	5,527	2,637	3,039	2,342	3,800	3,107	4,000
409.370	Repairs & Maintenance Services	363	1,260	286	585		200	4,373	200
409.380	Office Rental	9,540	9,540	9,540	9,540	9,540	9,540	8,745	9,540
409.730	Maintenance Building			1,401	699		500		500
PUBLIC SAFETY FIRE									
411.000	Foreign Fire Insurance	16,563	15,073	16,031	16,145	14,259	15,000	17,430	14,000
411.195	Fire Company Workers Comp. Ins.	12,270	11,231	7,505	10,904	10,670	11,000	15,125	16,000
411.380	Fire Hydrant Rental	184	195	186	181	186	200	186	200
411.540	Donations to Fire Companies	8,000	7,000	8,000	8,000	8,500	8,000		8,000
PUBLIC SAFETY UCC FEES									
413.310	UCC & Code Enforcement Officer	13,094	9,586	8,817	7,681	8,712	9,000	8,285	9,000
PUBLIC SAFETY ALL OTHER									
414.100	Planning Comm. Meeting Pay	700	875	1,500		950	1,100		1,100
414.310	Planning & Zoning-Professional Services		0	225		225			4,000
415.460	Civil Defense / EMA	162	1,272	243	394	801	700	144	2,700
419.450	PA One Call	81	91	129		72	200	78	200
420/425	HEALTH & HUMAN SERVICES								
422.540	Animal Control (SPCA)	1,000	1,000	1,000	1,000	1,000	1,000		1,000
423.750	Miscellaneous Donations		1,000		400	1,000	400		1,000
PUBLIC WORKS SANITATION									
427.367	Garbage / Refuse Removal	640	874	880	804	1,409	1,600	984	1,600
427.368	Labor - Spring Cleanup Day			365					
429.310	Sewage Enforcement Officer		8,042	8,198	3,785	6,613	6,500	1,967	6,500
429.318	Alternate SEO		2,151	1,100	2,411	1,804	2,500	116	2,500
429.450	Act 537 Plan Update								
429.490	Chapter 94 Report			193	616		700		700
PUBLIC WORKS ROADS									
430.260	Small Tools	1,392	1,386	483			400	712	400
430.740	Mach / Equip Purchases - \$10K +				73,533				
430.750	Mach / Equip Purchases \$4K - \$10K								

GENERAL FUND

GENERAL FUND

Acct. #	Classification Name	2017	2018	2019	2020	2021	2022	2022	2023
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	adopted	Year to Date	adopted
								12/8/22	
	WINTER MAINTENANCE								
432.120	Salaries for Snow Removal	7,092	12,193	12,681	6,950	5,980	7,000	8,810	9,000
432.240	Snow Control Materials	2,064	25,916	17,453	17,056		20,000	8,705	20,000
432.450	Contracted Services								
	TRAFFIC CONTROL								
433.245	Traffic Signs				997	510	500	495	500
	STREET LIGHTS								
434.361	Street Lights - Electricity	1,136	1,295	867	1,144	1,010	1,200	769	1,500
	STORM SEWERS/DRAINS								
436.120	Labor								
	REPAIRS TO TOOLS & MACHINERY								
437.250	Parts	1,117	2,961	3,606	2,728	6,614	2,000	10,825	9,000
437.310	Labor	51	843	296		45		327	1,000
	ROAD & BRIDGE MAINTENANCE								
438.120	Labor - Full Time Staff	80,545	69,125	71,176	73,395	71,334	75,000	58,662	75,000
438.233	On Road Clear Diesel			28	0	1,124		2,079	
438.245	Materials	0	1,920	404	1,362	269	1,300	344	1,300
438.310	Sub Contractor		1,272	1,522	1,273		1,300	1,520	2,000
	YEARLY ROAD PROJECT								
439.120	Labor		3,978	445					
439.310	Road Maint. - Sub Contractors								
	PUBLIC WORKS/ OTHER SERVICES								
447.540	Rabbit Transit Donation	250	250	250	250	250	250		250
	CULTURE / RECREATION								
452.??	Oakside Park Donation								1,000
452.370	Ballfield Maintenance	1,920	2,000	1,880	1,900	2,140	2,000	2,400	2,000
452.380	Restroom Rental For Ballfield	636	337	(84)					
458.540	Sr. Citizens' Center Donations	500	500	500	500	500	500		500
	DEBT REPAYMENT								
471.000	Principal	10,034	10,395	9,382	0				
472.000	Interest	893	532	144	0				
	EMPLOYER PAID BENEFITS								
481.100	Social Security - Employer Paid	7,786	8,068	7,913	7,334	7,103	8,000	6,261	8,000
481.187	Emp. Benefits (Sick,Vac.,Holiday)	12,809	13,901	10,926	10,722	11,066	14,000	9,401	14,000
481.198	Income Insurance (Disability)	0						105	
481.200	Medicare - Employer Paid	1,821	1,887	1,851	955	2,421	2,800	1,464	2,800
481.301	PSATS UC Group Trust	919	1,238	1,075	992	609	1,000	(519)	1,500
483.300	Pension - Township Contribution	0	28,115	30,623	34,682	33,138	9,595	9,765	6,498
484.000	Workers Compensation	9,963	5,717	5,604	6,786	10,927	5,600	2,381	5,600
481.000	Other Employer paid benefits	9							
	INSURANCE, CASUALTY, & SURETY								
486.351	Fire & Liability Ins. (Property)	4,412	1,704	2,349	2,982	6,401	5,000	2,105	5,000
486.352	Liability - Casualty (Trucks)	5,900	2,836	3,960	4,243	9,771	4,000	2,411	4,000
486.355	Inland Marine (Equipment)	3,524	1,171	1,561	1,561	1,951	1,500	852	1,500
486.356	Public Officials (E & O)	1,320	1,926	2,535	2,724	3,946	3,000	1,624	3,000
486.000	refund				(1,864)				
	HEALTH INSURANCE BENEFITS								
487.196	Group Health Insurance	78,792	80,987	85,380	113,985	110,933	110,000	99,305	115,000
487.198	Other Group Benefits	10,310	10,232	10,044	9,382	10,347	11,000	6,321	11,000
	OTHER FINANCING USES								
491.430	Refund Prior Year Taxes	45	36						
491.480	Refund of Overpayments	2	348						
	INTERFUND TRANSFERS								
492.080	Transfer to Sewer Account	2,310							
492.300	Transfer To Capital Reserve Fund		10,000	10,000	20,000		40,000	40,000	40,000
492.350	Transfer to state fund							26,092	
492.960	American Recovery funds					136,960	136,960	433	
	OTHER EXPENSES								
493.020	Payroll Tax Penalties				318	49			
493.310	Professional Services (GMS Funding)					7,800		106,174	18,000
6560.000	PAYROLL EXPENSES				86	541		681	500
								301	
	TOTAL EXPENSES	385,043	511,809	465,102	558,642	588,253	629,745	548,602	533,473
	Unappropriated Balance	333,819	187,514	406,979	389,165	541,738	436,191	633,489	547,601
	GRAND TOTAL ALL	718,862	699,323	872,081	947,807	1,129,991	1,065,936	1,182,091	1,081,074
Acct. #	Classification Name	2017	2018	2019	2020	2021	2022	2022	2023
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	adopted	Year to Date	Proposed
								12/8/22	

GENERAL FUND

SEWER

Acct. #	Classification Name	2017	2018	2019	2020	2021	2022	2021	2023
		Actual	Actual	ACTUAL	ACTUAL	ACTUAL	Adopted	Year to date	Proposed
								7/31/2022	
<u>REVENUES</u>									
100.000	Beginning Balance as of Jan 1	125,673	139,037	169,466	152,733	145,908	180,000	186,728	152,593
341.010	Interest on Checking Account	130	120	315	290	172	100	91	150
361.750	Bank fees returned			615		-		15	
364.100	Quarterly Charges	60,339	62,100	66,501	68,165	67,993	68,000	35,529	67,808
364.110	Connection / Tap In Fees								
364.317	Late Fees	448	200	369	352	539	500	150	400
392.000	Interfund Transfer			400					
	TOTAL RECEIPTS	60,917	62,420	68,200	68,807	68,704	68,600	35,785	68,358
	BEGINNING BALANCE	125,673	139,037	169,466	152,733	145,908	180,000	186,728	152,593
	TOTAL ALL	186,590	201,457	237,666	221,540	214,612	248,600	222,513	220,951
<u>EXPENDITURES</u>									
100009	Bank Service Charges			15		14		30	
406.230	Postage	-	196	-					
406.390	Bank Charges / Fees		-	600					
406.510	Administration Fees	359	800	1,200	600	800	800	400	800
408.310	Engineering Fees				732	154	800		800
429.250	Repairs and Maintenance Supplies			-	14,331				
429.380	Sewer Plant Rental Fees	47,244	48,000	72,570	59,692	27,466	60,000	69,490	60,000
429.490	Chapter 94	-	800	-					800
492.010	Transfer to General Fund		-	-	563	-			
492.350	Transfer to State Fund		-	10,738	-				
492.080	TRANSFER TO SEWER MM					1			
	TOTAL EXPENSES	47,603	49,796	85,123	75,918	28,435	61,600	69,920	62,400
	UNAPPROPRIATED BALANCE	138,987	151,661	152,543	145,622	186,177	187,000	152,593	158,551
	GRAND TOTAL ALL	186,590	201,457	237,666	221,540	214,612	248,600	222,513	220,951
Acct. #	Classification Name	2017	2018	2019	2020	2021	2022	2021	2023
		Actual	Actual	ACTUAL	ACTUAL	ACTUAL	Adopted	Year to date	Proposed
								7/31/2022	

SEWER

**LIQUID FUELS
(STATE)**

Acct. #	Classification Name	2017	2018	2019	2020	2021	2022	2022	2023
		Actual	Actual	ACTUAL	ACTUAL	Actual	Adopted	Year to date	Proposed
								7/31/2022	
	<u>REVENUES</u>								
100.000	Beginning Balance as of Jan 1	102,111	109,788	75,510	170,766	284,484	400,000	234238	404076
341.010	Interest on Checking/Money Market	189	262	256	348	370	300	166	300
355.020	Motor Vehicle Liquid Fuels Grant	145,008	151,997	155,559	151,372	140,504	138,000	140067	140067
355.030	Turnback of Roads/Payment from State	42,280	42,280	42,280	42,280	42,280	42,280	42280	42280
392.010	Transfer from General Fund	2,310	59	10,738					
395.010	Refund of Prior Expenses	3,274	-	132				30.96	
	TOTAL RECEIPTS	193,061	194,598	208,965	194,000	183,154	180,580	182,544	182,647
	BEGINNING BALANCE	102,111	109,788	75,510	170,766	284,484	400,000	234,238	404,076
	TOTAL ALL	295,172	304,386	284,475	364,766	467,638	580,580	416,782	586,723
	<u>EXPENDITURES</u>								
406.390	General Gov't Bank Charges/fees		40				-		
430.260	Small Tools		230				500		500
430.740	Mach / Equip Purchases \$10K+						-		
430.750	Mach / Equip Purchases \$4K - \$10K						-		
432.245	Snow Removal Materials	2,025	3,119			26,050	12,000		12000
432.384	Rental of Snow Removal Equipment	1,064					-		
433.245	Traffic Signs	1,494	4,788	1,448	3,009	966	1,000	1299	2000
437.250	Parts for repairs of tools & machinery	11,422	5,530	5,041	12,424	7,172	6,000	3585	6000
437.310	Labor for repairs of tools & machinery	6,937	2,228	6,681	2,495	10,650	3,000	2681	3200
438.010	Spray Materials						500		500
438.233	On Road Clear Diesel	6,354	9,386	8,523	4,676	5,922	8,000	4720	12000
438.245	Road Repair Materials	45,264	6,694	41,168	50,272	13,890	60,000	421	60000
438.310	Road Maint. - Sub Contractors (equip Rental)	6,128	-		4,675	5,596	5,000		6000
439.245	Yearly project - Road Construction Materials	94,984	192,363	46,847	2,732	158,857	200,000		200000
439.384	Yearly project - Equipment Rental	9,713	8,500			4,298	9,000		9000
	TOTAL EXPENSES	185,385	232,877	109,708	80,283	233,401	305,000	12,706	311,200
	UNAPPROPRIATED BALANCE	109,787	71,509	174,767	284,483	234,237	275,580	404,076	275,523
	GRAND TOTAL ALL	295,172	304,386	284,475	364,766	467,638	580,580	416,782	586,723
Acct. #	Classification Name	2017	2018	2019	2020	2021	2022	2022	2023
	LIQUID FUELS (STATE)	Actual	Actual	ACTUAL	ACTUAL	Actual	Adopted	Year to date	Proposed
								7/31/2022	

**LIQUID FUELS
(STATE)**

Acct. #	Classification Name	2021	2022	2023
		Actual	Year to date	Proposed
			7/31/2022	
	<u>Beginning Balance</u>	0	136956	274349
	<u>Revenues</u>			
392	Transfer from General Fund	136960	433	0
	TOTAL RECEIPTS	136960	433	0
	BEGINNING BALANCE	0	136956	274349
	TOTAL ALL	136960	137389	274349
	<u>Expenses</u>			
406.39	Bank fees	4	2	
	Township Building Project			274349
	TOTAL EXPENSES	4	2	274349
	UNAPPROPRIATED BALANCE	136956	137387	0
	GRAND TOTAL ALL	136960	137389	274349