

Butler Township Board of Supervisors
Meeting Minutes
October 14, 2024
7:00 P.M.
2379 Table Rock Rd. Biglerville Pa 17307

Call to order

Pledge

No public comment on agenda items

Present:

- Ed Wilkinson (Chair), Dominic Englebert (Vice-Chair), Victor Woerner (Supervisors), Danielle Helwig (Secretary), Jon Holmes (Engineer), & Todd King (Solicitor)

1. Consent Agenda

*A motion was made by Englebert to approve the consent agenda below as presented:
Motion carried 3-0*

- a. September Minutes
- b. September Payroll
- c. Bills from September 10, 2024, through October 14, 2024
- d. Financial Report through October 14, 2024

2. Appearances: None

3. Road Master Report: Corey Hoch

- The Roadmaster presented pricing for snowplow skid shoes.
- Corey mentioned repair and maintenance on equipment.
- The Spreader Lights will be replaced to improve visibility
- The Clearview Rd. project with Straban is complete. The cost will be a little over \$4,000.00

4. Business

A. Snow Removal Material Purchase by Biglerville Borough

Discussed the request from Biglerville Borough to purchase Snow Removal Materials from Butler. Questions were raised regarding who would load, and how the product should be weighed for billing. Corey will contact Biglerville Borough and provide answers at the next meeting

B. Zoning: *A motion was made by Englebert to ratify the advertisement for the updated Solar amendment adoption. The motion carried 3-0*

C. Township Building update

There was discussion & decision to include Bid Alternates see attached. The Township has chosen a target date of November 20th, 2024, to send out the bid documents for the township building project. October 30 is the target date for closing on the ACNB bank loan. Todd will confirm

D. Oak Hill Rd Tree Trimming

The board discussed resident complaints regarding tree trimming on Oak Hill Road. It was decided that a letter would be sent to all Oak Hill Road residents informing them that the township would be trimming trees within its right-of-way. Residents will be given a timeframe to trim the trees themselves or the township will complete the work. Danielle will draft the letter for review and distribution. It should also be placed on the Township Website.

E. Columbia Gas Project Plans:

The board discussed the Columbia Gas project and the need to review their plans. Danielle will request a set of plans from Columbia Gas for review.

F. SALDO updates

Jon and Todd have reviewed the update and it should be ready for the Planning Commission meeting in November.

G. Sewer Permit Application and Record Review:

Danielle presented a draft application form she created the board suggested adding a section for a project description and requiring a sketch plan to be attached. Danielle will revise the application form and distribute it for the next meeting.

H. Sewer I & I project by Biglerville Borough 2025

The Biglerville Borough may be completing a study in 2025 of their Sewer. Jon mentioned that he will review the televising report for confirmation on where we may have issues to repair. We may need to increase our tapping fees and/or quarterly fees.

I. Fee Schedule: Resolution 2024-5

This resolution is for updating the Butler Township Fee schedule. The effective date will be January 2, 2025. Revisions will be made for the next meeting.

J. Township Employee Healthcare Renewal:

The board reviewed the township employee healthcare renewal, noting an 11% increase in costs, offset by a 2% decrease in prescription drug costs.

A motion was made by Englebert to approve to renew the health care insurance with Capital Blue Cross. The motion carried 3-0

K. Salzman Hughes rate increase: *A motion was made by Woerner to approve the rate increase as presented by Salzman Hughes Letter. The motion carried 3-0*

L. Sewer funds transfer: *A motion was made by Wilkinson approve the transfer of sewer funds from the PLGIT account to the Checking account to pay the Biglerville Borough quarterly rental fees. The motion carried 3-0*

M. Proposed Budget Review:

The board acknowledged receipt of the proposed budget from Danielle. The budget will be reviewed and approval for advertisement will be made at the November meeting.

5. Updates

Jon Holmes, Engineer

Jon provided an update on the 89 University Drive project, noting that a maintenance bond may be updated. He also suggested that the applicant check the trees in the spring to ensure their health.

He will be reviewing the Plans for the Cold Storage at Hollabaughs.

There has been no recent contact with the Johnsons. A land development plan is most likely needed.

Comments were made regarding the Fisher property

A motion was made by Woerner to have Todd King, Solicitor draft a violation letter to Mr. Fisher. The motion carried 3-0

Todd King, Solicitor

Todd informed the board that the sale of the baseball field has been finalized and the funds have been received. The funds will be designated for recreational use and should be placed in a separate account.

6. Correspondence

a. Heidlersburg Fire department email re: Fire Police

Brandon Huff was present and discussed the issue with the fire police and the badges. There will be no fire police until the issue is resolved. The badges must have a designated municipality showing. There was discussion on the types of reports the fire departments should be submitting to the Township.

b. Land & Sea September Report

c. Tax Collector September Report

d. MDIA September Report

e. Liquid Fuels Estimated 2025 deposits (Tax: \$140,104.58, Turnback: \$42360.00)

f. Council of Government draft September Minutes

g. NAREMA June 5 minutes

7. Public Comment: None

8. Announcements: The next Board meeting will be held on Tuesday November 19, 2024.

The regular meeting was recessed at 8:30 p.m. and the Board headed into an executive session.

Executive session adjourned at 9:08 p.m.

With no further business the meeting was adjourned at 9:10 p.m.

Respectfully submitted,
Danielle Helwig Secretary