

Butler Township Board of Supervisors
Meeting Minutes
November 19, 2024

The meeting was called to order by Chairman Wilkinson

Present: Ed Wilkinson (Chairman), Dominic Englebert (Vice Chairman), Victor Woerner (Supervisor), Danielle Helwig (Secretary), Todd King (Solicitor), and Jon Holmes (Engineer)

No Public Comment on Agenda Items

1. Consent Agenda

The consent agenda consisted of:

- Minutes from the October meeting
- Payroll
- Bills from October 15th and November 19th
- Financial report through November 19

A motion was made by Englebert and seconded to approve the consent agenda.

The motion passed unanimously.

2. Roadmaster Report

Corey reported that they are prepared for winter, with all vehicles ready.

That stone piles have been moved and requested permission to dismantle and burn a shed. Wilkinson mentioned increased snow plowing responsibilities on Moss Road and Plainview Road.

3. Business

a. Hollabaugh Land Development Plan

Erik Vranich presented the Hollabaugh land development plan for a 6500-square-foot cold storage expansion. The plan received conditional approval from the Planning Commission with two waivers. All comments have been addressed, and the plan is ready for signatures. Erik explained the two waivers: one for waiving the preliminary plan and the other to allow a registered engineer's signature instead of a surveyor. Holmes recommended approval of the waivers and the plan.

A motion was made by Englebert, seconded by Woerner to approve the two waivers.

The motion passed unanimously.

A motion was made by Woerner, seconded by Englebert to approve the land development plan. The motion passed unanimously.

b. Zoning: Sign Amendment

Solicitor King feels the proposed amendment is ready to be presented to Arendtsville and the County for review.

Erik Vranich confirmed no issues with the proposed changes, highlighting the red text as their suggestions and the yellow highlighted text as additions by the solicitor.

A motion was made by Wilkinson and seconded to approve sending the sign amendment to Arendtsville and the County for review. The motion passed unanimously.

c. Newberry Sewer Connection

Gary Trimmer presented the Newberry's plan for sewer connection addressing previous questions about the existing grinder pit, DEP submission, and Butler Township approvals. The Supervisors confirmed the board's acknowledgment and approval of the project. Mr. Trimmer confirmed he would provide a copy of the DEP permit upon approval.

- d. Dollar General Storage Tank Agreement
The Agreement was submitted with a few revisions. Gil Picarelli and Todd King agreed that regular reports to the Township need to be included.
A revised agreement has not yet been submitted
Discussion about the tank placement, noting it was seven feet lower than the parking lot grade. Jon will review the tank design and placement.
Jon confirmed the address as 2345 for the Dollar General.
Danielle confirmed sending a letter regarding the highway occupancy permit.
- e. Monteleone: Danielle confirmed the acknowledgment letter sent to the Borough. No action is needed
- f. Oak Hill tree trimming
Danielle will provide a 60-day notice, specifying the right-of-way distance in the letter.
- g. Township Building Updates
Discussion about Knouse Foods' potential settlement and willingness to rent space. Jon presented the proposed schedule for the building project, including bid advertisement, award, and completion timeframe.
Jon explained the use of Penn Bid and the process for submitting and answering questions.
- h. SALDO Update
Jon provided an update on the SALDO. Taking a few things out and moving them to Zoning. It appears it should be ready for adoption. Todd King will draft a formal ordinance for the zoning changes for County and Arendtsville review.
- i. Fire Department Donation Letters
The Township will send letters to the Fire Departments requesting justification for last year's donations before any other donations are disbursed.

Burn Ban Enforcement

- o Danielle raised the question of burn ban enforcement.
 - o It appears that the Township does have an ordinance
 - o It was mentioned that a meeting between the fire chiefs and the Supervisors to discuss enforcement.
- j. Supervisor's Compensation Bill
The State has approved a bill allowing for an increase in Supervisor pay. Danielle will have the Resolution ready for the December meeting
- k. Economic Alliance Membership
No Action
- l. Township Fee Schedule
Danielle will have the Resolution ready for the December meeting

4. Updates:

Jon Holmes, Engineer: Jon reviewed the Televising Study. He spoke with USG, and there are very few issues.

Todd King, Solicitor: Todd has notices prepared for Mr. Fisher. Mr. Fisher was present to discuss what he needed to provide to us. A zoning permit was not released because the LDP was not recorded, and the SWM financial security was not submitted. By the December meeting, he will need to provide in writing an agreement for cost estimates to reduce the financial security.

5. Budget Review, Adoption, and Advertisement

- The donation to Oakside Park has been moved to the Recreation Fund.
- Current listed donations will remain in the budget
- The next meeting will be moved to accommodate the allowable time for public review of the proposed 2025 Budget.
- A motion was made by Woerner and seconded to accept the budget as proposed and move the December regular meeting to the 16th, adoption of the Budget will take place on December 16, the motion passed unanimously.

6. Correspondence

- a. Roll Back Tax notification for 1059 Belmont Rd (Stoltzfus)
- b. MDIA October Report
- c. Land & Sea October Report
- d. DCED 2025 Forms Filing Information
- e. Conewago Creek Farm Pollution Reduction Project NOI Completeness Letter
- f. EMC Endorsement Change (Tractor with Tiger Boom added)
- g. SAM registration renewed
- h. PA One Call 2023 annual report
- i. YATB Report as of October 15, 2024
- j. AREMS Fire Department Reports
- k. 2025 Real Estate and Per Capita Tax Certifications
- l. EMC audit concluded an additional premium cost of \$259.00 for payroll difference in estimates.
- m. PSATS 2025 UC compensation Rate is 2.15 %

7. Public Comment

8. Recess Public Meeting

9. Motion to enter Executive Session

- Formation Energy, LLC vs. Butler Township 2024-SU-1003

10. Reconvene and Adjourn Regular Meeting

With no further business the meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Danielle Helwig

Secretary