

Butler Township Board of Supervisors
Minutes
February 13, 2023

Chairman Wilkinson called the meeting to order at 7:00 p.m.

Present: Ed Wilkinson, Doug Bower, Danielle Helwig, Todd King, & Jon Holmes
Absent: Russel Wertz

No Revisions to Agenda
No Comments on Agenda Items

Appearances: None

Consent Agenda

A motion was made by Bower and seconded by Wilkinson to approve the consent agenda as follows. Motion carried 2-0

1. January Minutes
2. January Payroll
3. Payment of Bills: January 10 through February 13, 2023
4. Financial Report ending February 13, 2023

Business: (Action needed)

- A motion was made by Bower and seconded by Wilkinson to appoint Deb Ruppert to the Planning Commission. Motion carried 2-0
- A motion was made by Bower and seconded by Wilkinson to appoint Amy Welker to a 1-year term on the Hearing Zoning Board. Motion carried 2-0
- A motion was made by Bower and seconded by Wilkinson to appoint Scott Bucher as Alternate to the Zoning Hearing Board. Motion carried 2-0
- A motion was made by Bower and seconded by Wilkinson to approve Barb Walters attendance to Auditor training, fee \$45.00. Motion carried 2-0
- Kennies Market: still need to address water and sewer and provide estimate for posting bonding. Then the plan should be good for signatures.
- Heidlersburg Fire Department: Would like an ordinance to recover fees from insurance companies. Solicitor King will need to verify the fees are appropriate and accurate. A motion was made by Bower and seconded by Wilkinson to approve advertisement of the ordinance for March. Motion carried 2-0
- GAW: Waiting on Wayne Smith, Zoning Officer, to review the zoning requirements: The County commented that they are creating an estate lot, which is not a permitted use and not permitted as a special exception. May need a variance. Additional clarification is needed on the plan. No action taken

- ACNB: We received the revised letter of credit with all documents. A motion was made by Bower and seconded by Wilkinson to approve the new letter of credit and return the previous letter back to ACNB. Motion carried 2-0
- Township Building:
 1. RFP Request: ACNB Is the only institution that replied with a proposal for financing. We do not need to accept and have the option to rebid.
 2. A motion was made by Bower and Seconded by Wilkinson to adopt the RACP resolution: AUTHORIZING THE FILING OF A FORMAL APPLICATION AND BUSINESS PLAN FOR A REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM GRANT IN THE AMOUNT OF ONE MILLION DOLLARS (\$1,000,000.00). Motion carried 2-0
 3. Water Line: Mr. Reeve had a few questions on the specifications for bidding. Expressed concern over how to bid if the specs are not the same across the board for each company bidding the project. So far, the proposals are coming in over 25,000, which means the Township will have to do formal bidding.
 4. A motion was made by Wilkinson and seconded by Bower to approve the collaboration between Jon Holmes and CS Davidson on the RACP requirements for bidding the project. Motion carried 2-0
- 194 Punch Rd: A new signed agreement was received today. They are going to escrow and provide bond. There seems to be some miscommunications. Todd may amend the document and send it to them for signature with no changes. Hoping the bond will be in by March meeting.
- Greg Briggs: Submitted a SWM plan in 2018 or 2019. The plan had a larger building on the plan than he originally wanted. The plan was pulled. Since then, a new building has been erected on the property. He is now proposing a new building and would like to use the same plan. Jon feels if he uses the same SWM he should be ok. Did the smaller building tie into any kind of SWM. Need to watch the totals. Look for email for Greg Briggs for Jon Holmes. Plan may be ok, just need further clarification on some things.
- PLGIT: Signed paperwork, need to add Doug and Russell.
- Salt Contract: Tabled until March
- 2855 Biglerville Rd: LD Plan. 30 x 50 storage Commercial shed, Zoning Officer responded they need a LD plan.
- Zoning Fees: A motion was made by Bower and Seconded by Wilkinson to approve the adoption of revised zoning fees: Resolution no. 1 Attached. Discussion will continue on the hearing board fees.
- Jason Breighner: Mr. Breighner is behind on his sewer bills and has proposed an agreement of 100.00 or more per month until paid. A motion was made by Bower and seconded Wilkinson to approve the agreement at 150.00 per month. Motion carried 2-0
- Outstanding sewer bills: The following residents were sent letters requesting payment of the outstanding bills. If no response, they will be sent to Solicitor King for further collection efforts.
 1. Mae Miller
 2. Abigal Lowman
 3. Amanda Hornig

4. Mary Camp

- Yearly Bidding discussion: Bower will talk with Corey. Tabled until March
- A motion was made by Bower and seconded by Wilkinson to approve the \$200.00 membership fee to the Adams Economic Alliance/Economic Development
- A new member from Butler Township is needed for the Biglerville Source Water Protection Plan Committee.
- 417 Oak Hill Rd: A complaint was received regarding the accumulation of cars and trucks on the property that may not be registered. There is question he may be operating a salvage business with no salvage license. The supervisors request that the Zoning Officer visit the property. Ed Wilkinson will speak with the owner as well.

Business (No Action needed)

- U.S. Board of Geographic Names official approved "Kitty Payne Creek" 1/12/23
- David Gorman: Email Re: Biglerville Borough Police Coverage
- Land & Sea January Report
- Zoning Officer December & January Report
- Arendtsville Fire Department Report
- Tax Collector November Report
- Columbia Gas Municipal Notification Letter completed and emailed
- Secretary attended a free Flood Plain Management Course in Cumberland County.
- Arendtsville Fire Department Year End Report
- Pension Report: Finding: Overpayment of state aid: pay back \$5120.00

Engineer Report:

- Jon Holmes Engineer
 1. Chapter 94: Jon completed the report. No changes to the schools EDU. A motion was made by Bower and seconded by Wilkinson to approve the Chapter 94 report. Motion carried 2-0. Jon and Danielle signed the documents.
 2. Jon followed up on the PSU demolition. Danielle sent the County Demo Form, they completed and emailed back. Danielle will check with the County to make sure they forwarded it to them as well. They also did not request inspection as required.
 3. Zoning ordinance: School is not showing permitted in any zone. Rob Thaeler has been notified for assistance; but has not responded. Danielle will follow up.
 4. Zoning issue with the Township building: Municipal buildings are not permitted in the Residential zone. The Township may need a hearing. Easier to amend the ordinance Further inquiries need to be made to add the schools to zoning and add that Township building may be permitted in the residential. Add the school issue to the Township Planning Commission agenda for March

Solicitor Report

- Todd King, Solicitor: No report

Correspondence

- PSATS News Bulletin
- Biglerville Fire Department January Report
- Heidlersburg Fire Department Monthly Report
- Arendtsville Fire Department New Fire Chief Brian Roth
- Arendtsville Fire Department January Report
- Pamphlets provided by Sen Doug Mastriano
- PA First Response Funding & Resource Guide
- PA Municipal Leaders Funding & Resource Guide
- Land Conservancy Newsletter

No Executive Session needed

Respectfully submitted,

Danelle Helwig
Secretary